



## CAC PTO BOARD MEETING

Minutes for Tuesday, September 7, 2012 at 1pm

Board Meeting No. 2

Secretary: Ann Ferm

Attendance: Moya Ross, Ann Ferm, Neena Mehrotra, Karen Purinton, Suzanne Harrison, Dalia Radwan, Allison Howes, Marijke van Liemt, Verna Pinto, Mona Madi, Wayne Rutherford, Susie El Badrawy, Suzanne van Harten, Katie Hart

The agenda was presented by Moya Ross.

Board approved August meeting Minutes.

### Athletic Liaison Officer /Booster Club

Discussed the need for an athletic liaison to increase student and parent support for CAC sports. In addition, the liaison could help parents who are unfamiliar with terminologies and traditions associated with school sports in the United States.

PTO Board and members are unaware of the Booster Club's use of funds and the specifics of their role at CAC. Superintendent Wayne Rutherford felt that the Booster Club and Student Council's role is supporting school sports. While the PTO focuses on academics and fundraising.

### Welcome Back Coffee was a success

The new format was well-received. For the next event, possibly in January 2013, each school should have a representative. Food costs were 1,600LE.

### First pizza day starts with profit

ES changed its vendor to Papa John's, while MS retains Domino's as the meat option is cheaper. For next time, the ES price structure needed to be better publicized via posters and elementary express newsletter.

### Newcomers Felucca Lunch scheduled for Wednesday, Sep. 12 from 11am to 2pm

Food, water, juice and sodas will be served. Moya will provide details to participants.

### Bingo Machine Available

There is a Bingo Machine and papers available for fundraising activities.

### Middle School Sports Uniforms

The Middle School sport uniforms have arrived and they look very good.

## Wish Lists

A H.S. student inquired about obtaining PTO funds to start a scientific publication. This highlighted the need for clear guidelines defining what types of projects/activities/items are eligible for Wish List funds. This will assist in the PTO's decision making as well as making the process transparent to the community.

### Other Items:

- By-Laws compliance should be reviewed in light of new events and circumstances.
- The PTO room needs to be cleaned and everyone has been asked to help with this.
- Discussed an event/lunch to thank all volunteers. Next step would be keeping a record of who volunteers.
- Mona reported that ECC events are being finalized by Sherine and Jailan. The first event, "Welcome to Egypt" is on Sept 18.
- Discussed "Grand Opening" for new MS bldg. Scheduling is an issue as there are other events that bring parents to campus.
- Meeting adjourned at 2pm

Ann Ferm

Acting Secretary